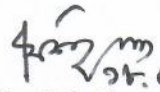




**BANGLADESH INLAND WATER TRANSPORT AUTHORITY**  
**Office of the Director, Administration & Human Resource Department**  
**Invitation for Tenders**

1.	Ministry / Division	Ministry of Shipping.	
2.	Agency	Bangladesh Inland Water Transport Authority (BIWTA).	
3.	Procuring Entity Name	Chairman, Bangladesh Inland Water Transport Authority represented by Director, Administration & Human Resource Department, BIWTA, Dhaka.	
4.	Procuring Entity Code	5205	
5.	Procuring Entity District	Dhaka.	
6.	Invitation for	Tender documents for Research, Content development, Writing, photography, News Preparing, Managing, Designing, Printing and supply of regular quarterly Magazine “নদীবাংলা” in Bangla version for a period of 01 (One) year.	
7.	Invitation Ref. No. & Date	18.11.0000.034.07.001.21. 13 Dated:18/07/2021	
<b>KEY INFORMATION</b>			
8.	Procurement Method	Single stage Double envelope open Tendering Method (National).	
9.	Budget and Source of Funds	Revenue Fund of BIWTA.	
<b>PARTICULAR INFORMATION</b>			
10.	Project / Program name (if applicable)	N/A	
11.	Tender Last Selling Date	01/08/2021 during normal office hours.	
		Date	Time
12.	Tender Closing date and Time	02 /08/2021	Up to 12.00 hrs.
13.	Tender Opening date and Time	02/08/2021	At 12:30 hrs.
<b>NAME &amp; ADDRESS OF THE OFFICE (S)</b>			
14.	Selling Tender document (Principal)	Accounts Department, Bangladesh Inland Water Transport Authority, BIWTA Bhaban (9 <sup>th</sup> Floor), 141-143 Motijheel C/A, Dhaka – 1000.	
15.	Receiving Tender Document	PRO Section, Administration & Human Resource Department, Bangladesh Inland Water Transport Authority, BIWTA Bhaban (Level-4), 141-143 Motijheel C/A, Dhaka – 1000.	
16.	Opening Tender Document	Do	
17.	Pre Bid Meeting (Place, Date & Time)	Not applicable.	
<b>INFORMATION FOR TENDERER</b>			
18.	Eligibility of Tenderer	a) Any reputed firm of Bangladesh having at least 05 (five) years of overall experience in the supply of works/goods/services to the government/semi government /autonomous organization of Bangladesh.  b) The tenderer should have experience in supply at least 15,000 (fifteen thousand) copy of similar publication/Magazine to government/semi government/autonomous organization in one year over a period of last 2 (two) years for at least 2 (two) government/semi government/autonomous organization.	

		c) All other conditions have been mentioned in Tender Documents.			
19.	Brief Description of works	Research, Content development, Writing, photography, News Preparing, Managing, Designing, Printing and supply of regular quarterly Magazine “নদীবাংলা” in Bangla version for a period of 01 (one) year.			
20.	Price of Tender document (Tk.)	Tk.500/- (five hundred) (Non-refundable) only to be deposited in favor of BIWTA.			
	Lot	Identification of Lot	Location	Tender Security Amount (Tk.)	Completion Time
21.	1	Preparing, Printing and supply of Quarterly Magazine “নদীবাংলা” in Bangla version for a period of 01 (one) year.	BIWTA Bhaban, 141-143 Motijheel C/A, Dhaka – 1000.	Tk. 50,000/00 (Fifty thousand only). Tender security is to be submitted in the form of Pay Order/ Bank Draft/ Bank Guarantee with tender documents.	Within 12 months from the date of signing of agreement.
<b>PROCURING DETAILS</b>					
22.	Name of Official Inviting Tender	<b>Mohammad Mizanour Rahman</b>			
23.	Description of Official Inviting Tender	<b>Public Relation Officer, Administration &amp; Human Resource Department. BIWTA.</b>			
24.	Address of Official Inviting Tender	<b>Room no-417, BIWTA Bhaban (Level-4), 141-143 Motijheel C/A, Dhaka-1000.</b>			
25.	Contact details of Official Inviting Tender	Telephone No. <b>9556151-5/1123, 9568311</b> (office) Email: <b>probiwta@gmail.com</b>			
26.	The procuring entity reserves the right to accept any or reject all tenders.				
27.	Special Instruction: If the last date of selling tender document is disturbed under any unavoidable circumstances, the next working day will be applicable for the same activity and opening of the tender. Time and place shall remain unchanged.				

  
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 Public Relations Officer  
 (Deputy Director)  
 BIWT Authority  
**probiwta@gmail.com**

Copy to:

1. Director, ICT Department.
2. C. O to Chairman, BIWTA.